LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM
Policy # 6.040

Title: PERSONNEL ACTIONS BY INTERIM/ACTING OR EXITING CHANCELLORS OR DIRECTORS

Authority: Board Action	Original Adoption:	06/30/2015
	Effective Date:	06/30/2015
	Last Revision:	06/30/2015

The President of the Louisiana Community & Technical College System (LCTCS) may delegate to each   College Chancellor or Director his appointing authority and all its attendant power, including without limitation the power to hire, establish salary, discipline, reassign and terminate all academic and unclassified personnel at the college.

It is the policy of the Louisiana Community & Technical College System (LCTCS) that the appointing authority of an Interim or Acting Chancellor or Director, as well as an exiting Chancellor or Director, shall be limited to positions below the level of dean. (An exiting Chancellor or Director is one who has given notice of separation or whose intention to separate has been reported in the news media and personally verified by the System President.)

Approval of personnel actions at the dean level or above shall require review or approval by the System President or his designee. This review and approval shall be required in the following situations:

- Appointments to positions of dean or higher.
- Personnel actions affecting or related to positions of dean or higher including pay or title changes.

An Interim/Acting Chancellor or Director, or an exiting Chancellor or Director, may approve voluntary resignations or retirements as well as temporary suspensions at this level when in the best interest of the college. Any other actions at the dean level or above must be approved by the System President or his designee.

All other personnel actions below the dean level are covered by the "Delegation of Appointing Authority, Academic and Unclassified Employees" agreement.

Exceptions

Requests for exceptions to this policy may be submitted to the LCTCS President for approval along with specific and compelling written justification.