

MINUTES OF THE MEETING OF  
THE BOARD OF DIRECTORS OF  
LCTCS FACILITIES CORPORATION

May 10, 2011  
9:00 a.m.

A duly called meeting of the Board of Directors of LCTCS Facilities Corporation (the "Corporation") was held by conference call on May 10, 2011. Those directors of the Corporation present included: Stevie Smith, Chair; Lambert Boissiere, Secretary/Treasurer; Billy Montgomery; and, Gene Thibodeaux. Other participants include Jan Jackson, Bill Obier, Eric Setz, Brian LaFleur, Lane Sisung, Liza Sherman and Michele Nardini.

**Approval of Minutes:**

On the motion of Director Montgomery, seconded by Secretary/Treasurer Boissiere, the Board approved the minutes of the February 17, 2011 meeting as presented.

**Board Review and Approval of Student Information System (SIS) Budget:**

Jan Jackson, Sr. Vice President for Finance and Administration of LCTCS and Eric Setz, Vice President of Information Technology for LCTCS, discussed the systemwide Student Information System, which was funded in the amount of \$11.5 million by Act 391. Ms. Jackson explained that the phase one bond sale provided \$6.5 million for the SIS. Ms. Jackson said implementation of the project had reached a point where equipment and connectivity were required and staff requested approval of a \$4.581 budget million to proceed with those purchases. Chair Smith asked for and received clarification that the student information system would be utilized by all campuses in the system, as provided for in Act 391, not only by those campuses that were being constructed with Act 391 funding.

On the motion of Secretary/Treasurer Boissiere, seconded by Director Montgomery, the board approved a budget of \$4,581,000 for the Student Information System to provide local area networking, wireless networking, network monitoring, application monitoring, computer provisioning and management, SSL VPN, training laptops, AD controllers and check printing and electronic form creation.

**Board Review and Approval of Young Memorial General Contractor:**

Bill Obier referred to his letter of May 6, 2011, which stated five bids were received for the Young Memorial Campus project in Morgan City; he said all bids came in under budget. The advisory committee recommended awarding a contract to Aegis Constructors, Inc. from Laplace, LA, the low bidder, in the amount of \$4,146,000, base bid plus three alternates.

On the motion of Secretary/Treasurer Boissiere, seconded by Director Montgomery, the Board approved awarding a contract to Aegis Constructors, Inc. in the amount of \$4,146,000, base bid plus three alternates, for the construction of the Young Memorial Campus in Morgan City.

**Board Review and Approval of Young Memorial Project Insurance:**

Liza Sherman reiterated the statutory requirement for acquiring commercial general liability insurance for the Act 391 projects. Ms. Sherman said she was not able to get an insurance quote prior to the meeting because the contractor had not been selected; however, after additional information was provided, she expected Regions Insurance to be able to provide a 2 year policy with a 1 year extension for the Young Memorial project for an amount not to exceed \$25,000.

On the motion of Secretary/Treasurer Boissiere, seconded by Director Montgomery, the Board authorized Chair Smith to sign all documents required to purchase a 2 year general liability insurance policy, with 1 year extension, for the Young Memorial project from Regions Insurance for an amount not to exceed \$25,000. Chair Smith stated the final purchase price would be reported to board.

**Board Review and Approval of Westside General Contractor Shortlist:**

Bill Obier referred to his letter of May 2 wherein he reported there had been eight respondents to the RFQ for General Contractor for the Westside Campus. He said the advisory committee recommended a shortlist of five general contractors be invited to submit bids for the construction of the Westside campus, including:

- 1) Cangelosi Ward General Contractors
- 2) D. Honore Construction, LLC
- 3) Lincoln Builders of Baton Rouge, Inc.
- 4) Stuart & Company General Contractors
- 5) Milton J. Womack

On the motion of Director Montgomery, seconded by Secretary/Treasurer Boissiere, the Board approved the shortlist of general contractors recommended by the advisory committee for the Westside Campus project in Plaquemine.

**Board Review and Approval of Change Orders:**

Brian Lafleur reviewed and requested board action on the following change orders:

- *Shelby Jackson (Ferriday)* – A \$10,000 credit proposal due to the replacement of copper piping with PVC piping for the water supply.

On the motion of Director Montgomery, seconded by Secretary/Treasurer Boissiere, the

Board approved the change order, resulting in a \$10,000 credit for the replacement of copper piping with PVC piping for the Shelby Jackson Campus in Ferriday.

- ***Gulf Area (Abbeville)*** – 1) Additional \$4,650 of repairs due to eroded support columns discovered during demolition; and, 2) Addition of steel enclosure around the roof perimeter to guard against water intrusion, not to exceed \$23,527.

On the motion of Secretary/Treasurer Boissiere, seconded by Director Montgomery, the Board approved two change orders for the Gulf Area campus project, as listed above.

- ***Huey P. Long (Winnfield)*** – Due to approximate \$2 million surplus, additional \$1,931,104 for the addition of approximately 8,000 square feet to the original floor plan, consisting of a multi-purpose meeting room, kitchen, restrooms and storage space, as well as security upgrades and drainage improvements for the entire project.

On the motion of Director Montgomery, seconded by Secretary/Treasurer Boissiere, the Board approved the change order in the amount of \$1,931,104 for additional space at the Huey P. Long campus, as listed above.

- ***L. E. Fletcher (Houma)*** – 1) Additional \$327,552.50 for 5,900 sq. ft. roof and vertical colonnade extension that will protect the exterior wall system and enhance the aesthetic value of the building; and, 2) \$124,000 for new road to be added that will enhance access on the south side of the property from Hwy. 311.

On the motion of Director Montgomery, seconded by Secretary/Treasurer Boissiere, The Board approved two change orders for the L. E. Fletcher campus project, as listed above.

### **Board Review and Approval for Funding of SOWELA Nursing and Allied Health Building:**

Jan Jackson explained that funds were available within the \$14.9 million in Act 391 for a SOWELA classroom building, to add a second building in addition to the Arts & Sciences classroom building. She said staff proposed to use \$4 million of the available, remaining funds to construct an Allied Health and Nursing classroom building. She also mentioned that if approved, the \$4 million from Act 391 funds would be combined with a \$2.75 million donation from the H.C. Drew Trust and \$2 million in state funds appropriated for the Allied Health and Nursing classroom building, to construct the additional facility. She added that because some state funds would be used, staff recommended that Facility Planning & Control manage the project in cooperation with the Facilities Corporation and LCTCS.

On the motion of Director Thibodeaux, seconded by Director Montgomery, the Board approved the allocation of \$4 million of Act 391 funds toward the construction of the SOWELA Nursing and Allied Health building and authorized Chair Smith to execute a Memorandum of Understanding with the Division of Administration, Facility Planning & Control, for the construction of the SOWELA Allied Health and Nursing Building.

### Control Report and Campus Updates:

Brian Lafleur reported the following on the Act 391 budget and projects:

- Total funds encumbered to date: \$82,201,847
- Total funds expended to date: approximately \$12,679,000
- Master budget revision will be presented at the next meeting for approval
- Master schedule will be revised in accordance with change orders
- Huey P. Long (Winnfield): Steel structure being erected
- SOWELA: Ground breaking Friday, May 13, 2011
- Documentation for Phase 3 funding has begun
- 7 projects currently under construction:
  - Huey P. Long (Winnfield)
  - Northwest (Minden)
  - L. E. Fletcher (Houma)
  - Florida Parishes (Greensburg)
  - SOWELA (Lake Charles)
  - Gulf Area (Abbeville)
  - Shelby Jackson (Ferriday)

On the motion of Secretary/Treasurer Boissiere, seconded by Director Montgomery, the meeting adjourned at 10:00 a.m.



Lambert Boissiere, Secretary/Treasurer