

**MINUTES OF THE MEETING OF  
THE BOARD OF DIRECTORS OF  
LCTCS FACILITIES CORPORATION**

**October 25, 2012  
3:00 p.m.**

A duly called meeting of the Board of Directors of LCTCS Facilities Corporation (the "Corporation") was held by conference call on October 25, 2012. Those directors of the Corporation present included: Stevie Smith, Chair/President; Lambert Boissiere, Secretary/Treasurer and Director Billy Montgomery. Other participants included Jan Jackson, Bill Obier, Eric Setz, Brian LaFleur, Liza Sherman, and Michele Nardini.

**Approval of Minutes from September 21, 2012 Meeting:**

On the motion of Secretary/Treasurer Boissiere, seconded by Director Montgomery, the Board approved the minutes of the September 21, 2012 meeting, as presented.

**Board Review and Approval of the Relocation of the Delgado Learning Resource Center Annex within Delgado Community College's City Park Campus, New Orleans:**

Brian LaFleur said the Delgado Learning Resource Center Annex was originally going to be located adjacent to the Learning Resource Center site. Mr. LaFleur stated Chancellor Monty Sullivan requested the relocation of the Annex building so that it would be positioned flanking the Delgado Hall building. Secretary/Treasurer Boissiere asked how much the project would be delayed by the relocation and Mr. LaFleur said the planning would have to start over as a new project, but the Chancellor was aware of that delay.

On the motion of Secretary/Treasurer Boissiere, seconded by Director Montgomery, the Board approved the relocation of the Delgado Learning Resource Center Annex, to be positioned flanking the Delgado Hall building.

**Review and Approval of Funding for the Capital Area Technical College, Westside Campus Project, Plaquemine, Exxon Pipeline Protection:**

Brian LaFleur provided a history of the issues encountered with an Exxon pipeline right of way on the site of the Capital Area Technical College, Westside Campus. Mr. LaFleur said Exxon required that the pipeline be wrapped in a steel jacket for protection, at the cost of the Facilities Corporation. Mr. LaFleur stated the contingency balancing remaining would be between \$4,000 and \$5,000 after payment for the pipeline protection.

On the motion of Secretary/Treasurer Boissiere, seconded by Director Montgomery, the Board approved funding, up to \$200,000, to provide a steel jacket for protection of the Exxon pipeline beneath the site of the Capital Area Technical College, Westside Campus in Plaquemine.

**Board Review and Approval of the New LCTCS Student Information System Project Proposed Budget and LCTCS Student Information System Disaster Command Center, Baton Rouge:**

Eric Setz discussed the construction of a Disaster Command Center, utilizing \$5.7 million of funds from the Student Information System budget, which would provide a hardened facility to be utilized as a control center for system operations and a training facility.

On the motion of Secretary/Treasurer Boissiere, seconded by Director Montgomery, the Board approved the revised budget for the LCTCS Student Information System Project and construction of the LCTCS Student Information System Disaster Command Center.

**Board Review and Approval of Computer/Printer Purchases for the Northwest Louisiana Technical College, Minden Campus Projects:**

Brian LaFleur presented a request from the Northwest Louisiana Technical College, Minden Campus to purchase 163 new computers and 64 new printers for a total cost of \$205,158.09. Mr. LaFleur stated the contingency balance after this purchase would be \$961,778.16. Mr. LaFleur stated the purchase would be made by the College through state purchasing, with reimbursement to the College.

On the motion of Secretary/Treasurer Boissiere, seconded by Director Montgomery, the Board approved the purchase of 163 computers and 64 printers for a total cost of \$205,158.09 for the Northwest Louisiana Technical College, Minden Campus.

**Board Review and Approval of the Delgado Community College Learning Resource Center Annex Project, New Orleans, General Contractor Request for Qualifications Shortlist:**

Bill Obier referred to his letter of October 22, 2012 to Chair Smith regarding the advisory committee recommendation of a shortlist of contractors that would be invited to bid on the Delgado Community College Learning Resource Center Annex. Mr. Obier stated the following contractors responded to the request for qualifications:

- Gibbs Construction, LLC
- Pete Vicari
- FHP Technologies Corp.
- W. L. Wyman Contractors

Mr. Obier said the advisory committee recommended inviting the following contractors to submit bids for the project:

- Gibbs Construction, LLC
- Pete Vicari
- FHP Technologies Corp.

On the motion of Secretary/Treasurer Boissiere, seconded by Director Montgomery, the Board approved the shortlist of contractors recommended by the advisory committee to provide bids for the construction of the Delgado Community College Learning Resource Center Annex Project.

**Board Review and Approval of the Delgado Community College, Isaac Delgado Hall Project, New Orleans, General Contractor Shortlist:**

Bill Obier referred to his letter of October 22, 2012 to Chair Smith regarding the advisory committee recommendation of a shortlist of contractors that would be invited to bid on the Delgado Community College Isaac Delgado Hall Project for the replacement of air handlers. Mr. Obier stated the following contractors responded to the request for proposals:

- Gootee Construction, Inc.
- Bernhard Mechanical
- Mechanical Construction Company, LLC

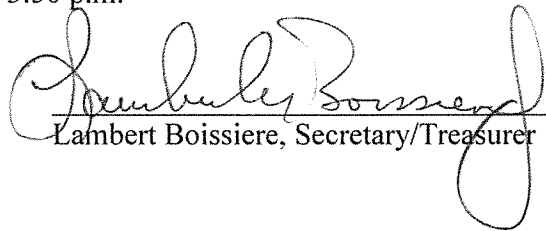
Mr. Obier said the advisory committee recommended inviting all three respondents to bid on the project.

On the motion of Secretary/Treasurer Boissiere, seconded by Director Montgomery, the Board approved the shortlist of contractors recommended by the advisory committee to provide bids for the Delgado Community College Isaac Delgado Hall air handler replacement project.

Brian LaFleur discussed the design/build bids received on the River Parishes Community College project. He said all of the bids were over budget. Mr. LaFleur said Grace Hebert Architects/Guy Hopkins Construction was the low bidder and, after value engineering, they were able to reduce the bid by \$1.16 million. Mr. LaFleur also discussed issues with the site acquisition and said Facility Planning and Control was meeting with the developer to work on rectifying the problems. Mr. LaFleur stated the bid award for a design/build team would be pending until the land transfer was completed.

Jan Jackson reminded the Board about Ribbon Cutting Ceremonies at the South Louisiana Community College, Gulf Area Campus and the Central Louisiana Technical Community College, Ferriday Campus, scheduled for October 29 and October 30, respectively.

The meeting adjourned at 3:50 p.m.

  
Lambert Boissiere, Secretary/Treasurer