



*Changing Lives,
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LCTCS FACILITIES CORPORATION

**LCTCS Facilities Corporation
Board Meeting
Thursday, January 24, 2019 3:30 p.m.**

1-877-810-9415; Access Code: 6499147#

A duly called meeting of the Board of Directors of LCTCS Facilities Corporation was conducted on Thursday, January 24, 2019, commencing at 3:30 p.m. Directors of the Corporation joined the meeting: Chairman Stephen Smith, Director Gene Thibodeaux, and Director Billy Montgomery. Director Lambert Boissiere joined the call after the call to order. Together, they represented a quorum of the Board. Other attendees included: Joe Marin, Brian Budd, Gretchen Lindquist, Shannon Sedberry, Michele Nardini, and Sara Kleinpeter.

I. Welcome and Approval of December 4, 2018 and December 20, 2018 Minutes

Chairman Smith welcomed the group and called the meeting to order at 3:32 p.m.

On motion by Director Montgomery, and seconded by Director Thibodeaux, the Board voted to approve the minutes of December 4, 2018 and December 20, 2018, as presented. The motion carried.

II. Executive Review and Approval of Policy and Amendment to LCTCS Facilities Corporation Policies and Procedures Regarding Surplus Equipment

Joe Marin explained that the Facilities Corporation (FC) purchases the necessary equipment for college facilities as part of the Act 391 and Act 360 programs. Because the equipment is purchased with FC funds, the Corporation would like to specify the process through which the colleges dispose of outdated or surplus equipment purchased with Act 391 and Act 360 funds.

On motion by Director Thibodeaux, and seconded by Director Montgomery, the Board voted to approve the proposed amendment to the LCTCS Facilities Corporation Policies and Procedures to include the following information:

Movable property and equipment that is purchased with LCTCS Facilities Corporation (Corporation) funds are the property of the Corporation and do not belong to individual colleges. The Corporation will dispose of its surplus property in an environmentally and fiscally responsible manner in accordance with Louisiana State Property Inventory Regulations, Louisiana Administrative Code - Title 34, (Government Contracts Procurement and Property Control), Part VII (Property Control) - Statutory Basis: LRS 39:321-332 and 39:361-364.

This policy facilitates the removal of surplus movable property and equipment from the colleges premises, promotes alternative internal uses, and reduces the college's storage burden. No property, owned by the Corporation, shall be sold to any person or legal entity or otherwise alienated, or be transferred, assigned or entrusted to any other agency or to any officer or employee of any other agency without the written permission of the Corporation and/or the Louisiana Property Assistance Agency (LPAA).

The motion carried.

LCTCS Facilities Corporation Board of Directors

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III. Discussion and Authorization for the Execution of Amendments #3 and #4 to the Management Services Contract for ACT 360

Mr. Marin reminded the Board that on 4/13/2017, the FC Board approved negotiation and execution of a restructured management service contract for the Act 360 projects.

Amendment 3 addresses the management services for the Bossier Parish Community contingency project funded with Phase 2 bond proceeds of \$2.2 million. The project contingency funds are allowed by Act 360 legislation but were not included in the original management services contract with CSRS.

The Act 360 bond program has sold bonds for Phase III of the program. As a result, Amendment 4 amends the management contract to reflect the management services needed for the Phase 3 projects.

ACT 360 PHASE 3 PROJECTS	LOCATION	TOTAL PROJECT VALUE	BOND PROCEEDS	PRIVATE MATCH
DELGADO CHARITY SCHOOL OF NURSING AND ALLIED HEALTH CAMPUS	New Orleans	\$38,636,363	\$34,000,000	\$4,636,363
DELGADO CULINARY INSTITUTE	New Orleans	\$10,227,272	\$9,000,000	\$1,227,272
DELGADO ADVANCED TECHNOLOGY BUILDING AND CAMPUS EXPANSION	Westbank New Orleans	\$13,636,363	\$12,000,000	\$1,636,363
LA DELTA COMMUNITY COLLEGE NURSING, WELDING, WORKFORCE TRAINING CAMPUS	Ruston	\$9,204,545	\$8,100,000	\$1,104,545
SOWELA TECHNICAL COMMUNITY COLLEGE HOSPITALITY & TOURISM	Lake Charles	\$10,227,272	\$9,000,000	\$1,227,272
TOTAL PHASE 3		\$81,931,815	\$72,100,000	\$9,831,815

In keeping with this, the LCTCS FC Board Chair and LCTCS have negotiated the attached amendments. Today we request FC Board ratify the CSRS contract Amendments #3 & #4.

On motion by Director Montgomery, and seconded by Director Thibodeaux, the Board voted to authorize the Chair to execute contract amendments #3 and #4 to for CSRS. The motion carried.

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- IV. ACT 360 Delgado Community College, New Nursing and Allied Training Building and Center for Hospitality and Culinary, New Orleans Approval of Construction Manager at Risk (CMAR) Delivery Method

Mr. Brian Budd explained that the Construction Management at Risk (CMAR) delivery method provides multiple benefits to the Owner including early collaboration, cost control, risk mitigation, and reduction in changes in highly complex, high value projects. The CMAR process also allows for more control and opportunity to increase DBE participation by including it as an element of the scoring criteria. The Delgado Community College New Nursing and Allied Training Building and Center for Hospitality and Culinary project is a renovation of an eight-story medical facility with over 260,000 sq. ft. and has an anticipated Guaranteed Max Price of \$36,000,000 for construction.

On motion by Director Thibodeaux, and seconded by Director Montgomery, the Board voted to approve the utilization of Construction Manager at Risk (CMAR) delivery method for the ACT 360 Delgado Community College New Nursing and Allied Training Building and Center for Hospitality and Culinary. The motion carried.

- V. ACT 360 Baton Rouge Community College Acadian Campus, Baton Rouge Requests for Furniture, Fixtures, and Equipment

Mr. Budd noted that he reviewed the following Furniture, Fixtures, and Equipment requests by Baton Rouge Community College and recommends approval. Baton Rouge Community College followed State and Facilities Corporation guidelines, using Louisiana State Contract and competitive bidding.

1. UPS battery back-up system and MDF equipment
VENDOR: Transformyx –State Contract: 409200
COSTS: \$49,611.97
2. Cisco IT equipment and software
VENDOR: Transformyx –State Contract: 409200
COSTS: \$156,765.66

On motion by Director Montgomery, and seconded by Director Boissiere, the Board voted to approve the Requests for Furniture, Fixtures, and Equipment for the Baton Rouge Community College Acadian Campus, Baton Rouge in the amount of \$206,377.63. The motion carried.

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VI. ACT 360 River Parishes Community College Center for the Advancement of Technology & Process Technology Building, Reserve Requests for Furniture, Fixtures, and Equipment

The Program Manager has reviewed the following Furniture, Fixtures, and Equipment requests by River Parishes Community College and recommends approval. River Parishes Community College followed State and Facilities Corporation guidelines, using Louisiana State Contract and competitive bidding.

1. PTEC training equipment including Level/Flow, Temperature, and Pressure Process Control Learning Systems, and an AC/DC Electrical Learning System.

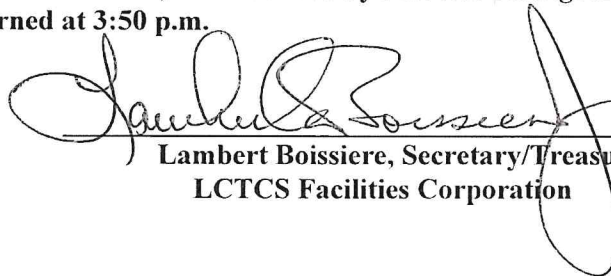
VENDOR: SIVAD, Inc.

COSTS: \$116,200.00

On motion by Director Boissiere, and seconded by Director Montgomery, the Board voted to approve the Requests for Furniture, Fixtures, and Equipment for the River Parishes Community College Center for the Advancement of Technology & Process Technology Building, Reserve in the amount of \$116,200.00. The motion carried.

VII. Adjourn

On motion by Director Boissiere, and seconded by Director Montgomery, the Board voted to adjourn. The meeting adjourned at 3:50 p.m.



**Lambert Boissiere, Secretary/Treasurer
LCTCS Facilities Corporation**

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