

**MINUTES OF THE MEETING OF
THE BOARD OF DIRECTORS OF
LCTCS FACILITIES CORPORATION**

**May 3, 2012
10:00 a.m.**

A duly called meeting of the Board of Directors of LCTCS Facilities Corporation (the "Corporation") was held at SOWELA Technical Community College and by conference call on May 3, 2012. Those directors of the Corporation present included: Stevie Smith, Chair/President; Lambert Boissiere, Secretary/Treasurer, Billy Montgomery and Judge Gene Thibodeaux. Other participants included Jan Jackson, Bill Obier, Brian LaFleur, John Mayeaux, Liza Sherman, David Darbonne and Michele Nardini.

Approval of Minutes from April 3, 2012 Meeting:

On the motion of Director Thibodeaux, seconded by Secretary/Treasurer Boissiere, the Board approved the minutes of the April 3, 2012 meeting, as presented.

Board Review and Approval of Furniture, Fixtures & Equipment (FF&E) Contract for SOWELA Technical Community College, Arts & Sciences Classroom Building, Lake Charles:

Brian LaFleur requested that the board approve a contract for Champeaux Evans Hotard, APAC, the current project architect, for the design and procurement of FF&E for SOWELA Technical Community College, Arts & Sciences Classroom Building. Mr. LaFleur reported the FF&E budget was \$650,000 and the bidding process would take approximately two months.

On the motion of Director Thibodeaux, seconded by Secretary/Treasurer Boissiere, the Board approved awarding a contract to Champeaux Evans Hotard, APAC for design and procurement of FF&E for SOWELA Technical Community College, Arts & Sciences Classroom Building.

Board Review and Approval of Furniture, Fixtures & Equipment (FF&E) Contract for Northwest Louisiana Technical College, Northwest Campus, Minden:

Brian LaFleur requested that the board approve a contract for Yeager, Watson & Associates, Inc., the current project architect, for the design and procurement of FF&E for the Northwest Louisiana Technical College, Northwest Campus in Minden. Mr. LaFleur reported the FF&E budget was approximately \$400,000.

On the motion of Director Montgomery, seconded by Secretary/Treasurer Boissiere, the Board approved awarding a contract to Yeager, Watson & Associates, Inc. for the design and

procurement of FF&E for the Northwest Louisiana Technical College, Northwest Campus in Minden.

Board Review and Approval of Change Order #7 for Central Louisiana Technical College, Ferriday Campus Project:

Mr. Brian LaFleur described the items in Change Order #7, totaling \$57,967.29, for Central Louisiana Technical College, Ferriday Campus Project, as listed below. Mr. LaFleur reported the campus was substantially complete, the college had moved in to the building and Change Order #7 would be the final change order for the project, with approximately \$40,000 remaining in the contingency fund.

CREDIT: Delete hardware on 2 doors, Bldg. C	\$ (147.50)
CREDIT: Delete demo of metal bldg. D	\$ (850.00)
CREDIT: lesser than anticipated cost of repairing sewer line on south campus	\$ (1,832.92)
ADD: Cabinet locks in Student Lounge Copier Storage	\$ 430.10
ADD: Insulation above ceiling in Bldg. B, rm. 224	\$ 997.50
CREDIT: Use of less expensive Cable than planned	\$ (1,463.00)
ADD: Additional sidewalk w/handicapped ramp	\$ 625.11
ADD: Restripe existing parking lot lines	\$ 660.00
ADD: CISCO wireless access points instead of HP	\$ 6,087.02
ADD: Power, data drops & power junction boxes @ revised AE Floor Plan locations - <i>this cost will be deducted from AE fees due to AE error</i>	\$ 18,537.62
ADD: Relocate Power, Data cable, data equipment for additional data drops - <i>this cost will be deducted from AE fees due to AE error</i>	\$ 25,256.96
ADD: Supply duct and grill off of existing HVAC duct in plenum space - <i>this cost will be deducted from AE fees due to AE error</i>	\$ 411.50
ADD: Add stand-alone HVAC in server room	\$ 9,254.90
TOTAL	\$ 57,967.29

On the motion of Director Thibodeaux, seconded by Secretary/Treasurer Boissiere, the Board approved Change Order #7 in the amount of \$57,967.29 for Central Louisiana Technical College, Ferriday Campus Project, as presented.

Board Review and Approval of Change Order #2 for Northshore Technical Community College, Florida Parishes Campus Project, Greensburg:

Mr. Brian LaFleur described the items listed in Change Order #2, totaling \$114,175.11, for Northshore Technical Community College, Florida Parishes Campus Project, as listed on the following page. Mr. LaFleur reported the change order would extend the substantial completion

date to June 18, 2012 and the remaining contingency balance would be approximately \$115,000 after Change Order #2.

ADD: Electrical Requirements for Network Connectivity - racks & receptacles	\$ 9,693.30
ADD: Entrance Gates & brick columns	\$ 39,843.51
ADD: New Fencing & Columns in courtyard area	\$ 49,251.97
ADD: T3 panel and circuits added to Technology bldg. to meet Honda needs	\$ 15,386.33
TOTAL:	\$ 114,175.11

On the motion of Director Montgomery, seconded by Secretary/Treasurer Boissiere, the Board approved Change Order #2 in the amount of \$114,175.11 for Northshore Technical Community College, Florida Parishes Campus Project, as presented.

Chair Smith stated there would also be a child care center constructed at the Florida Parishes Campus that would be partially funded by Act 391 dollars.

Board Review and Approval of Change Order #3 for Central Louisiana Technical College, Huey P. Long Campus Project, Winnfield:

Mr. Brian LaFleur described the items in Change Order #3, totaling \$150,189.80, for Central Louisiana Technical College, Huey P. Long Campus Project, as listed below. Mr. LaFleur reported Change Order #3, the bulk of which provided for supplemental technology equipment, would be the final major change order for the project, with approximately \$55,000 remaining in the contingency fund.

ADD: Upgrade Transformer for bldg. addition	\$ 24,013.00
ADD: Windows, doors, frames for bldg. addition	\$ 29,900.00
ADD: Technology servers and Thin clients	\$ 125,652.00
CREDIT: Change out floor sealant in trade labs	\$ (27,301.00)
CREDIT: Change type of Security Cameras	\$ (726.00)
CREDIT: Deleting certain site furnishings	\$ (9,970.00)
CREDIT: Change of welding fence	\$ (2,700.00)
ADD: Change wording of Welding & Bldg. Lab room signage	\$ 220.00
CREDIT: Delete coin-operated sanitary napkin dispensers	\$ (781.20)
ADD: Relocate of LONI rack & Computers	\$ 9,537.00
ADD: Concrete paving at picnic tables	\$ 2,346.00
TOTAL:	\$ 150,189.80

On the motion of Director Thibodeaux, seconded by Secretary/Treasurer Boissiere, the Board approved Change Order #3 in the amount of \$150,189.80 for Central Louisiana Technical College, Huey P. Long Campus Project, as presented.

Board Review and Approval of Change Order #6 for SOWELA Technical Community College Project, Lake Charles:

Mr. Brian LaFleur described the items in Change Order #6, totaling \$150,233.58, for SOWELA Technical Community College, Arts & Sciences Classroom Building, as listed below. Mr. LaFleur reported the contingency balance totaled over \$599,000 after Change Order #6. Mr. LaFleur explained the sewer line portion of the change order resulted from an error in the original survey, necessitating the relocation of the sewer line.

CREDIT: Delete buss duct, 60" monitors, Intercom System	\$ (94,400.00)
ADD: Lounge Room 111	\$ 10,857.98
ADD: Extend Masonry Columns & add Library	\$ 33,032.16
ADD: Manual Transfer Switch, connections, wire, docking station	\$ 83,141.32
ADD: Run sewer line to nearest tie-in location	\$ 47,211.21
ADD: Install new 4" PVC underground raceway with 3 ducts	\$ 70,390.91
ADD: At no cost - 6 additional Construction Days due to weather-related delays	
TOTAL	\$ 150,233.58

On the motion of Director Thibodeaux, seconded by Director Montgomery, the Board approved Change Order #6 in the amount of \$150,233.58 for SOWELA Technical Community College, Arts & Sciences Classroom Building.

Board Review and Approval of Change Order #3 for South Central Louisiana Technical College, Young Memorial Project, Morgan City:

Mr. Brian LaFleur described the items in Change Order #3, totaling \$12,112.10, for South Central Louisiana Technical Community, Young Memorial Campus Project, as listed below. Mr. LaFleur reported the contingency balance for the project totaled over \$450,000 after Change Order #3.

ADD: Replace Concrete Driveway Entrance	\$ 21,468.20
ADD: Fire Ratings in Corridor Z-104	\$ 2,486.28
ADD: Revise Electrical in Rooms G 104 & 102	\$ 2,056.92
CREDIT: Revise Transformer Pad Location	\$ (13,899.30)
TOTAL:	\$ 12,112.10

On the motion of Director Thibodeaux, seconded by Secretary/Treasurer Boissiere, the Board approved Change Order #3 for the South Central Louisiana Technical College, Young Memorial Project, as presented.

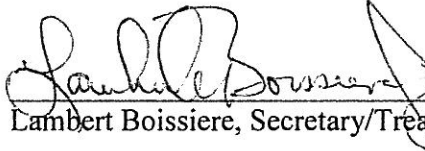
Bill Obier described plans for renovating the existing building at South Central Louisiana Technical College, Young Memorial Campus, with the remaining funds available for the project.

Board Review and Approval of Furniture, Fixtures & Equipment (FF&E) Change Order #1 for Northshore Technical Community College, Florida Parishes Campus Project, Greensburg:

Brian LaFleur reviewed Change Order #1 for FF&E, which would substitute Lincoln Manufacturing Welding Booths for GMI Welding Booth at the Northshore Technical Community College, Florida Parishes Campus, in the amount of \$28,470.40. Mr. LaFleur reported the remaining contingency balance for the project would be about \$93,000 after Change Order #1.

On the motion of Secretary/Treasurer Boissiere, seconded by Director Thibodeaux, the Board approved Change Order #1 for FF&E at the Northshore Technical Community College, in the amount of \$28,470.40, as presented.

On the motion of Secretary/Treasurer Boissiere, seconded by Director Montgomery, the meeting adjourned at 10:55 a.m.


Lambert Boissiere, Secretary/Treasurer