

**MINUTES OF THE MEETING OF
THE BOARD OF DIRECTORS OF
LCTCS FACILITIES CORPORATION**

**June 19, 2012
4:00 p.m.**

A duly called meeting of the Board of Directors of LCTCS Facilities Corporation (the "Corporation") was held by conference call on June 19, 2012. Those directors of the Corporation present included: Stevie Smith, Chair/President; Lambert Boissiere, Secretary/Treasurer, and Director Billy Montgomery. Other participants included Jan Jackson, Bill Obier, Brian LaFleur, Lane Sisung, Liza Sherman, and Michele Nardini.

Approval of Minutes from May 3, 2012 Meeting:

On the motion of Director Montgomery, seconded by Secretary/Treasurer Boissiere, the Board approved the minutes of the May 3, 2012 meeting, as presented.

Board Review and Approval of Change Order 3 for Northshore Technical Community College, Florida Parishes Campus Project, Greensburg:

Mr. Brian LaFleur described the items listed in Change Order 3, totaling \$24,403.35, for Northshore Technical Community College, Florida Parishes Campus Project, as listed below. Mr. LaFleur reported the remaining contingency balance would be \$90,513.84, after Change Order 2.

Removal of Hwy. 1042 Fencing (credit)	\$ (18,395.15)
Removal of wireless antenna booster from Marquee Sign (credit)	\$ (1,988.61)
Chain Link Fence & Rolling Gate	\$ 26,704.02
18 additional data outlets & 3 additional electrical Outlets to Library room	\$ 18,083.09
TOTAL:	\$ 24,403.35

On the motion of Director Montgomery, seconded by Secretary/Treasurer Boissiere, the Board approved Change Order 2 in the amount of \$24,403.35 for Northshore Technical Community College, Florida Parishes Campus Project, as presented.

Board Review and Approval of Change Order 4 for Northshore Technical Community College, Florida Parishes Campus Project, Childcare Center, Greensburg:

Mr. Brian LaFleur discussed plans to construct a Childcare Center for Northshore Technical Community College, Florida Parishes Campus. He said a donor had contributed \$100,000 to build the facility and the LCTCS Facilities Corporation had previously budgeted \$150,000 for the construction. Mr. LaFleur stated that the design builder on the project, Guy Hopkins, had provided a cost of \$275,000 for the construction of the 1,400 square foot Childcare Facility, and the additional \$25,000 would be funded from contingency, resulting in a \$65,513.84 contingency balance. Mr. LaFleur said Change Order 4 consisted of awarding a contract in the amount of \$275,000 to Guy Hopkins Builders to construct the Childcare Facility.

On the motion of Secretary/Treasurer Boissiere, seconded by Director Montgomery, the Board approved Change Order 4 in the amount of \$275,000 for construction of a Childcare Center at Northshore Technical Community College, Florida Parishes Campus Project, as presented.

Board Review and Approval of Change Order 5 for L. E. Fletcher Technical Community College Project, Schriever:

Mr. Brian LaFleur described the items listed in Change Order 5, totaling \$38,539.90, for L. E. Fletcher Technical Community College Project. Mr. LaFleur reported the remaining contingency balance would be \$307,277.09 after Change Order 5.

Removal of Fume Hood Piping System Service (credit)	\$ (2,163.00)
Removal of Fume Hood (credit)	\$ (5,140.00)
Removal of Library Book Detection System (credit)	\$ (2,937.61)
Change window type to 2 Armortex Complex Windows at Cashier's area	\$ 7,122.58
Replace single doors to one pair of double doors at Library entrance	\$ 3,961.29
Add IT circuits in Science Lab room	\$ 1,743.96
Add ceramic tile base	\$ 903.00
Pilings & brick columns for 2 monument signs	\$ 12,261.95
Add handicapped spaces in north parking area	\$ 9,424.04
Install additional electrical circuit in room B113	\$ 1,848.96
Add 4 additional parking spaces in service area	\$ 11,514.73
TOTAL:	\$ 38,539.90

On the motion of Director Montgomery, seconded by Secretary/Treasurer Boissiere, the Board approved Change Order 5 in the amount of \$38,539.90 for the L. E. Fletcher Technical Community College Project, as presented.

Briefing on Exxon Pipeline Issue Capital Area Technical College, Westside Campus, Plaquemine Brian LaFleur, CSRS Project Manager:

Brian LaFleur provided information about an issue involving an Exxon oil pipeline right of way on the Capital Area Technical College, Westside Campus property. Mr. LaFleur stated plans for the driveway for the campus indicated the driveway would be constructed over the right of way, and utilities, including water, cable and telephones, would be installed beneath the right of way. He said Exxon representatives had been provided with the plans and documents relative to crossing the right of way, and the Exxon representative's response had been that the LCTCS Facilities Corporation would be required to provide piping protection for the oil pipeline, at a cost of approximately \$157,000. The LCTCS Facilities Corporation attorney, Robert Atkinson, was of the opinion that the driveway over the pipeline did not constitute a permanent structure and should not require pipeline protection at the expense of the LCTCS Facilities Corporation.

Mr. LaFleur stated installing of utility lines should be completed by the end of the week of June 25. He said, upon completion of the utility lines, the plan was to notify Exxon that the LCTCS Facilities Corporation intended to proceed with the construction of the driveway. Mr. LaFleur stated the driveway would be constructed with appropriate markings in the event pipeline protection needed to be added in the future, if Exxon would win a demand that the LCTCS Facilities Corporation install the protection and bear the cost.

On the motion of Director Montgomery, seconded by Secretary/Treasurer Boissiere, the meeting adjourned at 4:35 p.m.


Lambert Boissiere, Secretary/Treasurer