



*Changing Lives,
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LCTCS FACILITIES CORPORATION

*Minutes of the LCTCS Fac Corp Bd of April 13, 2017
approved on May 18, 2017*

**LCTCS Facilities Corporation
Board Conference Call
Thursday, April 13, 2017
4:00 p.m.**

A duly called meeting of the Board of Directors of LCTCS Facilities Corporation was conducted on Thursday, April 13, 2017, commencing at 4:03 p.m. Directors of the Corporation participating in the call included: **Chair Stevie Smith, Director Lambert Boissiere, Director Gene Thibodeaux, and Director Billy Montgomery, representing a quorum of the Board.** Other attendees included: Monty Sullivan, Sara Kleinpeter, Joe Marin, Anthony Brown, Rory Lato, Gretchen Lindquist, and Michele Nardini.

I. Welcome and Approval of March 17, 2017 Minutes

Director Smith welcomed the group and called the meeting to order at 4:03 p.m.

On motion by Director Montgomery, and seconded by Director Thibodeaux, the Board voted to approve the minutes of March 17, 2017, as presented. The motion carried.

**II. ACT 360 River Parishes Community College Technical
Training Center, Gonzales, Change Order #7**

Rory Lato, CSRS Program Manager stated that he reviewed thoroughly analyzed the following Change Order Request from Guy Hopkins Construction Co., Inc.

1. Addition of security gate/doors to be installed on each of the (5) mezzanine access
TIME EXTENSION: Zero (0) days
COSTS OF WORK: \$5,220.00
2. Owner requested additional Overhead Busways in Welding/Pipefitting Shop
TIME EXTENSION: Zero (0) days
COSTS OF WORK: \$90,675.00
3. Owner requested additional Compressed Air Drop in Instrumental Shop
TIME EXTENSION: Zero (0) days
COSTS OF WORK: \$5,318.00

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On motion by Director Boissiere, and seconded by Director Thibodeaux, the Board voted to approve Change Order #7 for the River Parishes Community College Technical Training Center, revising the contract with Guy Hopkins Construction Co., Inc. by \$101,213.00 and zero (0) days added to the Contract. Substantial Completion will remain January 9, 2017. The motion carried.

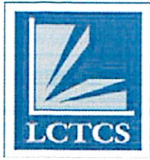
III. ACT ACT 360 SOWELA Technical Community College, Student Services Building, Lake Charles Request for Furniture, Fixtures & Equipment Reimbursement and Purchases

Mr. Lato reported that he reviewed the following reimbursement and purchase requests by SOWELA Technical Community College and recommends approval. SOWELA followed State and Facilities Corporation guidelines, using Louisiana State Contract and competitive bidding.

1. (144) Chairs to match the existing multi-purpose room chairs on campus
VENDOR: VIRCO- LA State Contract #4400010265
COSTS: \$12,677.76
2. (20) 10500 Series Desk with Under Counter File Cabinets, (14) Hospitality Tables, (1) Park Avenue Desk for Executive Office, (16) Vertical Files, (21) Tackboards, (21) Tasklights, (28) Pair of Guest Armless Chairs, (49) Flock Lounge Chair, and (24) Cube Tables for Administrative and Concourse Furniture
VENDOR: HON Company- LA State Contract #409946
COSTS: \$144,798.62
3. (82) Testing Cubicles, (82) Duplex Outlets, (56) 18" Electrical Jumpers, and (94) Raceway Shrouds for Testing Lab
VENDOR: AIS Inc. - LA State Contract #409096
COSTS: \$40,722.52
4. (1) Cisco 8831 IP Conference Phone and controller
VENDOR: Global Data Systems- LA State Contract #4400003810
COSTS: \$1,183.90

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5. (5) Samsung 65" LED Displays, (8) Samsung 65" LED TVs, (4) Logitech Wireless Presentation Remote Controllers, (1) HP Color Jet Pro Multifunction Printer, and (13) Wall Mount TV Mounting Kits
VENDOR: CDW-G- NJPA Group Contract # 100614#CDW
COSTS: \$19,260.25

6. (1) HP Color Laser Jet Pro Multi-Function Printer.
VENDOR: HP Color Laser Jet Pro Multi-Function Printers Louisiana HP Inc NVP Computer Equipment (MNNVP-1334400007559)
COSTS: \$532.68

7. (83) OptiPlex CPUs, (83) Dell Monitors, (1) 450 Watt UPS Backup, and (1) Dell Adapter
VENDOR: DELL- LA State Contract # WNM14AGW
COSTS: \$56,347.66

8. (5) Mini Signage Players, (3) Remote Implementation Modules, (5) 3-High Speed HDMI Cable Units, and Coordination to the LED Displays
VENDOR: IES- LA State Contract #4400008130
COSTS: \$20,104.80

9. (1) VoIP, Single Sided, Message Board for campus wide emergency notification to link to the existing system on campus
VENDOR: BRG Precision Products
COSTS: \$483.24

10. Spacesaver Mechanical Assist High Density Mobile Storage System consisting of three (3) double face mobile ranges 12'Lx24"W and one (1) 40 ½"W movable aisle
VENDOR: Spacesaver (c/o AOS) - LA State Contract #4400009892
COSTS: \$13,593.80

11. Equipment to run the Coffee/Deli will include (2) coffee dispensers, (1) 5- port cappuccino dispenser, (3) counter top refrigerators, (3) under counter refrigerators, (1) upright sliding door display refrigerator, and (4) microwaves
VENDOR: McManus Ice & Restaurant Supply
COSTS: \$28,800.00

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On motion by Director Thibodeaux, and seconded by Director Boissiere, the Board voted to approve the request for Furniture, Fixtures & Equipment Reimbursement and Purchases for the SOWELA Technical Community College, Student Services Building in the amount of \$338,865.23. The motion carried.

**IV. ACT 360 ACT 360 SOWELA Technical Community College Student Services
Building Lake Charles Change Order #7**

Mr. Lato and team reviewed and thoroughly analyzed the following Change Order Request from Trahan Construction, LLC

1. Multiple revisions to the layout of bookstore tenant space that will better meet the needs of the campus
TIME EXTENSION: Zero (0) days
COSTS OF WORK: \$18,858.00
2. Install (4) ½” thick, vertical, frameless, “Rain” pattern glass dividers at the main reception desk in Concourse 101
TIME EXTENSION: Zero (0) days
COSTS OF WORK: \$6,519.20
3. Modifications to the existing electrical, plumbing, and millwork within the coffee and deli shops
TIME EXTENSION: Zero (0) days
COSTS OF WORK: \$98,740.00
4. Adverse weather claimed in the month February 2017 are were beyond the anticipated adverse weather delays outlined in the contract.
TIME EXTENSION: Four (4) days
COSTS OF WORK: \$0.00

On motion by Director Thibodeaux, and seconded by Director Montgomery, the Board voted to approve Change Order #7 for the ACT 360 SOWELA Technical Community College Student Services Building, revising the contract with Trahan Construction, LLC by \$124,117.20 and four (4) days added to the Contract. The date of Substantial Completion will be revised from April 27, 2017 to May 1, 2017. The motion carried.

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V. Discussion and Authorization for the Negotiation and Execution of Restructured Administrative and Management Services Contracts for Act 391 and Act 360

Director Smith reported to the Board that the Act 391 projects will soon be complete. Then, the Act 391 program administrative and management contract fees will be reduced to account for the required services and activities necessary to complete projects in process and perform required activities until the final maturity of the bonds.

The Act 360 bond program has sold bonds for Phase I of the program. The current fiscal environment has caused unanticipated delays in proceeding with future bond sales. As a result, there is a need to restructure the administrative and management contracts so as to not materially increase the cost of the program, while allowing capacity to restart services if and when a future Act 360 bond sale occurs.

On motion by Director Thibodeaux, and seconded by Director Boissiere, the Board voted to authorize the Chair to negotiate and execute restructured contracts for CSRS and UPC. The motion carried.

VI. ACT 360 Bossier Parish Community College STEM Building, Bossier Request for Furniture, Fixtures & Equipment Reimbursement and Purchases

Mr. Lato reviewed the following purchase requests by Bossier Parish Community College and recommends approval. BPCCC followed State and Facilities Corporation guidelines, using Louisiana State Contract and competitive bidding.

1. (4) display tables in the Skills Practice Lab (1) instructor media tower in the Paramedic Lab
VENDOR: Virco- LA State Contract # 4400010265
COSTS: \$2,152.86
2. (7) 14" Laptops, (32) OptiPlex CPUs and monitors, (1) 65" Smart TV and wall mount bracket, and (8) 24" Monitors
VENDOR: DELL- BPCCC Requisition# 0008141
COSTS: \$43,372.22

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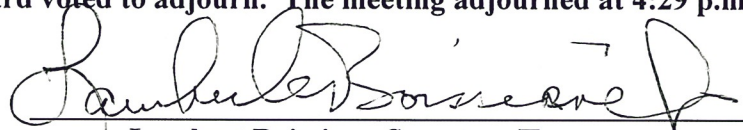
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3. Five (5) Arkon TAB805 wall mounted universal tablet brackets to support the existing tablets within the medical simulated spaces
VENDOR: Arkon Resources Inc.
COSTS: \$216.50

4. (3) Frigidaire Commerical 18 cuft Refrigerator for Pharmacy Practice Lab- 211, Storage- 224, and Biology Storage- 227
VENDOR: Barrett Appliances
COSTS: \$5,377.00

On motion by Director Thibodeaux, and seconded by Director Montgomery, the Board voted to approve the request for Furniture, Fixtures & Equipment Reimbursement and Purchases for the Bossier Parish Community College STEM Building in the amount of \$51,118.58. The motion carried.

ADJOURNMENT: On motion by Director Thibodeaux, and seconded by Director Boissiere, the Board voted to adjourn. The meeting adjourned at 4:29 p.m.


**Lambert Boissiere, Secretary/Treasurer
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