



*Changing Lives,  
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## LCTCS FACILITIES CORPORATION

*Minutes of LCTCS Fac Corp Bd of December 21, 2016  
as Approved January 27, 2017*

**MINUTES  
LCTCS Facilities Corporation  
Board Conference Call  
Thursday, December 21, 2016  
1:00 p.m.**

A duly called meeting of the Board of Directors of LCTCS Facilities Corporation was conducted on Thursday, December 21, 2016, commencing at 1:03 p.m. Directors of the Corporation participating in the call included: Chair Stevie Smith, Director Gene Thibodeaux, and Director Billy Montgomery, representing a quorum of the Board. Other attendees included: Sara Kleinpeter, Jamie Richard, Rory Lato, Joseph Marin, Michele Nardini, and Anthony Brown.

**I. Welcome**

Director Smith welcomed the group and called the meeting to order at 1:03 p.m.

**II. ACT 360 Bossier Parish Community College STEM Building,  
Change Order #4**

Rory Lato and CSRS have thoroughly analyzed the following Change Order Request from Brown Builders, Inc. and recommend approval.

1. Relocate electrical and communication conduit in the first floor lease space due to the additional first floor area accepted in Change Order #1.  
**TIME EXTENSION:** Zero (0) days  
**COSTS OF WORK:** \$31,427.00
2. Provide materials, labor, and equipment for the installation of miscellaneous items associated with the CAE Replay System, intercom system for the Control Room, and the headwall systems.  
**TIME EXTENSION:** Five (5) days  
**COSTS OF WORK:** \$22,917.40
3. Removal of sixty-two (62) electrical outlets from scope of work on the second and third floors.  
**TIME EXTENSION:** Zero (0) days  
**COSTS OF WORK:** (\$3,896.00)

**BOARD ACTION:** On motion by Director Montgomery, and seconded by Director Thibodeaux, the Board voted to approve Change Order #4 for the Bossier Parish Community College STEM Building, revising the contract with Brown Builders, Inc. by \$50,448.40 and five (5) days added to

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LCTCS Facilities Corporation Board of Directors

Stephen C. Smith, Chair • Senator Lambert Boissiere, Secretary/Treasurer  
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**the Contract. Substantial Completion will be revised from February 16, 2017 to February 21, 2017. The motion carried.**

**III. ACT 360 Bossier Parish Community College STEM Building,  
Bossier Request for Furniture, Fixtures & Equipment Purchases**

Rory Lato reviewed the following reimbursement request by BPCC and recommends approval. BPCC followed State and Facilities Corporation guidelines, using Louisiana State Contract and competitive bidding.

1. Fifteen (15) 60" Horizontal Headwalls with compressor at each location that will support a dual suction simulated headwall  
**VENDOR:** Nurse Book, LLC  
**COSTS:** \$52,053.00
2. Twelve (12) two-person workstations at 72"x30"x36" for the Pharmacy Practice Lab, including chemical resistant epoxy countertops that will be plugged into the electrical floor outlets hidden under the casework.  
**VENDOR:** Louisiana School Equipment Company  
**COSTS:** \$33,425.00

**BOARD ACTION: On motion by Director Thibodeaux, and seconded by Director Montgomery, the Board voted to approve the request for Furniture, Fixtures & Equipment Purchases for the Bossier Parish Community College STEM Building in the amount of \$85,478.00. The motion carried.**

**IV. ACT 360 Northshore Technical Community College STEM  
Building, Request for Furniture, Fixtures & Equipment Purchases**

Rory Lato noted that he has reviewed the following reimbursement requests by Northshore Technical Community College and recommends approval. NTCC followed State and Facilities Corporation guidelines for items on State Contract.

1. Owner Requested Procurement of (12) Interactive Touch Screen Smart Boards & associated mounts  
**VENDOR:** DETEL Computer Solutions- LA State Contract No. 405031/ 440000093  
**COSTS:** \$65,448.00

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2. Owner Requested Procurement of (13) Samsung 55" 4K Ultra HD Smart LED TVs  
**VENDOR:** Amazon.com  
**COSTS:** \$10,009.87
3. Owner Requested Procurement of (4) Samsung 75" 4K Ultra HD Smart LED TVs  
**VENDOR:** Amazon.com  
**COSTS:** \$9,991.96

**BOARD ACTION:** On motion by Director Montgomery, and seconded by Director Thibodeaux, the Board voted to approve the request for Furniture, Fixtures & Equipment Reimbursement for the Northshore Technical Community College STEM Building in the amount of \$85,449.83. The remaining Project Contingency balance after this purchase would be \$144,562.98. The motion carried.

V. ACT 360 Louisiana DELTA Community College, Request for Furniture, Fixtures & Equipment Purchases

Rory Lato, CSRS, noted that he has reviewed the following reimbursement request by LCTCS and recommends approval. LCTCS followed State and Facilities Corporation guidelines, using Louisiana State Contract and competitive bidding.

1. Video Conferencing Kit and camera  
**VENDOR:** CDW-G  
**COSTS:** \$12,474.64
2. DELL Computers- LA State Contract No. 4400006066  
**VENDOR:** Louisiana School Equipment Company  
**COSTS:** \$39,288.60
3. DELL Podium Computers- LA State Contract No. 4400006066  
**VENDOR:** Louisiana School Equipment Company  
**COSTS:** \$8,637.30

**BOARD ACTION:** On motion by Director Montgomery, and seconded by Director Thibodeaux, the Board voted to approve the request for Furniture, Fixtures & Equipment Purchases for the Louisiana DELTA Community College Winnsboro Campus in the amount of \$60,400.54. The remaining Project Contingency balance after this purchase would be \$144,097.61. The motion carried.

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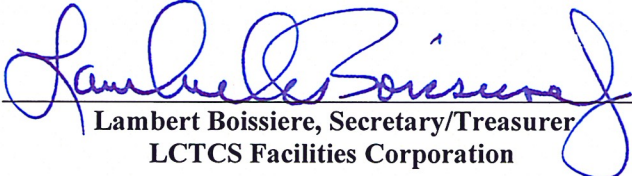
**VI. ACT 360 SOWELA Technical Community College Student  
Services Building, Change Order #5**

Rory Lato, CSRS, has reviewed the following Change Order Request from Trahan Construction, LLC and recommends approval.

1. Revise concrete sidewalks around the Student Services Building to installation of engraved brick sidewalks at the front entrance, back entrance, and side pathways  
**TIME EXTENSION:** Nineteen (19) days  
**COSTS OF WORK:** \$71,035.00

**BOARD ACTION:** On motion by Director Thibodeaux, and seconded by Director Montgomery, the Board voted to approve Change Order #5 for the SOWELA Technical Community College Student Services Building, revising the contract with Trahan Construction, LLC by \$71,035.00 and nineteen (19) days added to the Contract. The date of Substantial Completion will be revised from February 11, 2017 to March 2, 2017. The motion carried.

**ADJOURNMENT:** On motion by Director Montgomery, and seconded by Director Thibodeaux, the Board voted to adjourn. The meeting adjourned at 1:15 p.m.

  
Lambert Boissiere, Secretary/Treasurer  
LCTCS Facilities Corporation

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