

BACKGROUND CHECK DISCLOSURE AND AUTHORIZATION FORM

Disclosure:

Please be advised that **Louisiana Community and Technical College System** intends to use a consumer and/or investigative consumer report as part of your application for employment and continued evaluation during the course of your employment with the company should you become employed. Your consent for the procurement and use of such a report is required. The consumer report will contain information from public records, which may include, but are not limited to, social security number and other information bearing on your credit worthiness, credit standing or credit capacity, motor vehicle operation history, education history, employment history, and criminal history, to the extent permitted by law. An investigative consumer report can contain information from public records as stated above, in addition to interviews with employers, neighbors, friends, and associates for knowledge concerning your character, general reputation, personal characteristics or mode of living.

Authorization:

I voluntarily and knowingly authorize any party or agency contacted to give records they may have concerning my social security number, credit worthiness, credit standing, credit capacity, motor vehicle operation history, employment history and performance, education history, criminal history, or other information to the extent permitted by law.

I further understand that, upon my written request, I will be given the name and address of each consumer reporting agency from which a consumer report or investigative consumer report may have been obtained, and, if an investigative consumer report has been obtained, a description of the nature and scope of the investigation. I understand that I may obtain additional information concerning the report by contacting the consumer reporting agency.

The report will be prepared by: **TruView BSI, LLC**
25 Newbridge Rd, Suite 210, Hicksville, NY 11801
888.869.8444

This company's Privacy Policy can be viewed at: <https://truviewbsi.com/resources/privacy-policy/>

I understand that any consumer report or investigative consumer report prepared will be used strictly for employment purposes as defined in the Fair Credit Reporting Act, as a report to be used for the purpose of evaluation for employment, promotion, reassignment or retention as an employee. I further understand that any offer of employment, promotion or reassignment will be conditional upon the receipt of satisfactory information as required and that to be considered for employment, promotion, or reassignment; I must authorize the procurement of such Report(s). A photographic or faxed copy of this Disclosure and Authorization Form shall be as valid as the original.

I acknowledge having received "A Summary of Your Rights Under the Fair Credit Reporting Act"

The following information must be filled out completely and signed by all applicants:

PLEASE PRINT ALL INFORMATION BELOW

Last Name, First Name, Middle Initial:		Social Security Number:
Additional Name(s) Used:		Date of Birth/Place of Birth:
Driver's License Number	State/Country:	Position Applied For:
Current Address (street, city, state, zip)		
Previous Address (street, city, state, zip)		

Signed: _____

Dated: _____