

**MINUTES OF THE MEETING OF  
THE BOARD OF DIRECTORS OF  
LCTCS FACILITIES CORPORATION**

**October 15, 2013**

**4:00 p.m.**

A duly called meeting of the Board of Directors of LCTCS Facilities Corporation (the "Corporation") was conducted by conference call on October 15, 2013. Directors of the Corporation present included: Stevie Smith, Chair/President; Lambert Boissiere, Secretary/Treasurer, Billy Montgomery and Gene Thibodeaux, Directors. Other participants included: Jan Jackson, Bill Obier and Michele Nardini, LCTCS; Brian Lafleur, CSRS, Inc.; Liza Sherman, the Sisung Group; and, Sarah Rifai and Amy Walters, Laporte Sehrt Tax Preparers.

Chair Smith called the meeting to order, identified those in attendance and noted that a quorum was present.

**I. Approval of Minutes from August 29, 2013 Meeting:**

On the motion of Director Montgomery, seconded by Director Thibodeaux, the Board approved the minutes of the August 29, 2013 meeting, as submitted.

**II. Tax Preparer Presentation, Board Review and Approval of Schedule K Document from 2012 LCTCS Facilities Corporation Taxes:**

Liza Sherman introduced Sarah Rifai and Amy Walters from Laporte Sehrt tax preparers. Ms. Rifai and Ms. Walters reviewed information in the 2012 Schedule K Tax Document relative to Act 391 bond funds.

On the motion of Director Montgomery, seconded by Secretary/Treasurer Boissiere, the Board approved the 2012 Schedule K Tax Document, as presented, and authorized the Chair to sign the document, followed by filing with the Internal Revenue Service.

**III. Board Review and Approval of General Contractor Shortlist for Delgado Community College, Student Services Center, New Orleans, LA:**

Bill Obier referred to his letter of October 10, 2013 reporting there had been four respondents to the RFQ for general contractor on the Delgado Community College, Student Services Center project. Mr. Obier stated that, of the four contractors that responded to the RFQ, the advisory committee recommended the following three contractors be invited to submit bids for the project:

- 1) GMR Construction Co., Inc.
- 2) F. H. Myers
- 3) Tillage Construction, LLC

On the motion of Secretary/Treasurer Boissiere, seconded by Director Montgomery, the Board approved the short list of general contractors that would be invited to submit bids on the Delgado Community College, Student Services Center project.

#### **IV. Board Review and Authorization of the Execution of two Cooperative Endeavor Agreements and Related Items for SOWELA Technical Community College CDBG Funds:**

Chair Smith discussed the collaboration in the form of a cooperative endeavor agreement between the, LCTCS, the State of Louisiana Department of Economic Development, the City of Lake Charles, the Calcasieu Parish Police Jury and Chennault International Airport Authority to transfer property to the LCTCS on behalf of SOWELA Technical Community College in exchange for LCTCS's agreement to construct a Regional Training Center for the economic benefit derived from training support for Sasol North America, Inc. and residents of Calcasieu Parish. He mentioned the Department of Economic Development is assisting LCTCS in securing \$20 million in Community Development Block Grant funds for the design, construction and equipping of the facility.

Jan Jackson said the LCTCS Facilities Corporation was a party to two additional cooperative endeavor agreements related to this SOWELA Technical Community College Training Center project, which were approved earlier by the LCTCS Board of Supervisors, contingent upon approval by the Facilities Corporation. The first of these agreements would assign the \$20 million in CDBG funds to the Facilities Corporation and authorize Chair Smith to execute the agreement accepting the funds by the Facilities Corporation. The second agreement would authorize the Chair to execute a lease of LCTCS property by the LCTCS Facilities Corporation and would grant authority for the Facilities Corporation to construct the building on the site.

On the motion of Director Thibodeaux, seconded by Director Montgomery, the Board authorized Chair Smith to execute a Cooperative Endeavor Agreement between the LCTCS Facilities Corporation, the LCTCS and the State of Louisiana Office of Community Development that authorizes the LCTCS Facilities Corporation to receive the \$20 million in Community Development Block Grant Funds for construction of a facility on the SOWELA Technical Community College Campus.

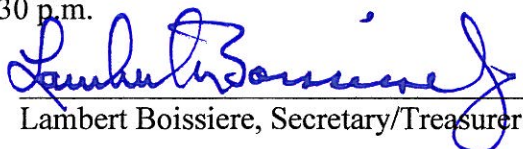
On the motion of Director Thibodeaux, with a unanimous second, the Board authorized the Chair to execute a Cooperative Endeavor Agreement between the LCTCS, the Louisiana Department of Economic Development and the LCTCS Facilities Corporation that authorizes the lease of LCTCS property to the LCTCS Facilities Corporation in order to construct improvements for a training facility on the SOWELA Technical Community College Campus, with termination of the lease at the time LCTCS accepts the completed training center and the Facilities Corporation signs a document indicating that the ground lease is terminated.

#### **V. Board Review and Approval of Additional LCTCS Facilities Corporation Director:**

Chair Smith stated Mr. Edwards Barham, from Oak Ridge, LA, was recommended as the new Director for the LCTCS Facilities Corporation Board. Chair Smith described Mr. Barham's long and distinguished public service career.

On the motion of Director Montgomery, seconded by Secretary/Treasurer Boissiere, the Board approved the appointment of Edwards Barham to the LCTCS Facilities Corporation Board.

The meeting adjourned at 4:30 p.m.

  
Lambert Boissiere, Secretary/Treasurer